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City Manager's Report
December 12, 2023 City Council Meeting
Prepared by: Melissa McConnell, Interim City Engineer
Item #: 7.13

Subject: Consider approving a Consulting Services Agreement for the Cedar Ravine Road Multimodal Study project (CIP #42422).

Recommendation: Adopt a Resolution:

Approving a Consulting Services Agreement with CivicWell in the amount of \$48,014 for the Cedar Ravine Road Multimodal Study project (CIP #42422) and authorizing the City Manager to execute the same.

Purpose: The purpose of this item is to approve an Agreement with the non-profit CivicWell (formerly known as Local Government Commission) for assistance with project management, public outreach, and coordination for the multimodal study project.

Strategic Plan Strategy: Strategy 4 – Update and Maintain City-Owned Infrastructure.

Background: Cedar Ravine Road is a narrow, two-lane, minor arterial roadway that typically carries about 8,500 vehicles per day. Cedar Ravine Road provides a regional connection between downtown Placerville and Pleasant Valley Road in El Dorado County. Within City Limits, the paved width of Cedar Ravine Road is very narrow, lacks roadway shoulders, sidewalks, and bicycle facilities, and the Cedar Ravine Creek runs along the west side of the street. Cedar Ravine Road is primarily surrounded by residences, and some office/business uses. Given the proximity to downtown Placerville, Sierra School, and Marshall Medical Center, it is a corridor utilized by all roadway users, including bicycles and pedestrians.

In 2022, the City applied for and was awarded State Sustainable Communities Competitive Grant funding for the Cedar Ravine Road Multimodal Study. The planning-level study will analyze and make recommendations for improved multimodal access and connectivity in the Cedar Ravine Road corridor from Main Street to Lions Park. The study will develop conceptual plans and cost estimates that the City can utilize to implement improvements in the future. The plan supports state and regional goals of reducing Vehicle Miles Traveled and Greenhouse Gas Emissions, maximizing mobility and accessibility, preserving, and ensuring a sustainable regional transportation system, and protecting the environment and health.

On October 20, 2022, the City and Caltrans entered into a Restricted Grant Agreement establishing the terms of the project funding.

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Discussion: The Restricted Grant Agreement (RGA) has a scope of work outlining a partnership between the City of Placerville and the nonprofit CivicWell. CivicWell is specifically listed as a sub-recipient of the grant, and issuance of a contract to CivicWell is a deliverable listed in the RGA. CivicWell will assist with project management and coordination of the RFP process for consultant selection. Civic Well will help the City with outreach by assembling a Project Advisory Group, organizing the community engagement events, developing publicity materials with local input, and documenting public input for inclusion in the resulting plan document. CivicWell staff will facilitate all community engagement activities during the plan process. After approval of the Agreement with CivicWell, the City will, with the assistance of CivicWell, will release an RFP for Consulting Services for a consultant to perform the study.

Below is a tentative milestone project schedule, assuming Council’s approval to move forward with staff’s recommendations:

Release an RFP for Consulting Services	December 2023
Award Agreement for Consulting Services.....	February 2024
Draft Multimodal Study	November 2024
Final Multimodal Study	January 2025

Given the constrained existing roadway prism, limitations on road widening, and proximity to the Cedar Ravine Creek, staff is also planning to include a hydrology/hydraulics study as part of the Cedar Ravine Road Multimodal Study. The hydrology/hydraulics study will help determine the potential impacts the proposed alternatives have on the watershed and creek water surface elevation to the adjacent properties in the area. This will also include considerations to the City’s existing sewer collection system located within the Cedar Ravine Creek channel.

Options:

1. Approve the Consulting Services Agreement as recommended by staff.
2. Provide other direction to staff.

Environmental: Not applicable for this phase of the project.

Cost: The cost for the Agreement with Civic Well is in an amount not to exceed \$48,014.

Budget Impact: At its meeting held on November 14, 2023, the City Council approved budget appropriations totaling \$189,353.

To date, the project has encumbered the following costs:

Description	Amount
Civic Well Agreement (Proposed)	\$ 48,014
City Staff time	550
Total Cost	\$ 48,564

As you can see, the proposed \$48,014 Consulting Services Agreement with CivicWell is within the project budget of \$189,353.



M. Cleve Morris, City Manager



Melissa McConnell, Interim City Engineer

Attachments:

Attachment A: Resolution

Attachment B: Project Area Exhibit